

Learn Sheffield Governance Training 2018-19 Presenter Notes

Slide 1



This presentation has been provided for all schools/academies who either subscribe the Learn Sheffield Subscription Offer (which includes the Governance Training programme) or subscribe to the programme specifically.

The information on the following slides is an overview of the Governance Training programme.

It is designed to be shared with governors and trustees at relevant meetings in your school or academy setting and contains information about the programme, including what is on offer and how to book places.

Governance Training & Development Offer 2018/2019

- This is the third year that we have published a Learn Sheffield Governance Training & Development Offer.
- The 2018/2019 programme will again be delivered by a wide range of quality assured providers including, amongst others, The National Governance Association (NGA), Teaching Schools, National Leaders of Governance, Universities and Learn Sheffield's own team.
- We believe it constitutes an offer by the city to the city, and is an excellent example of Sheffield's school led system at work.
- The network programme is included in the Learn Sheffield Subscription, so any subscribing school can send a colleague to any network without any additional charge.
- There is a cost for non-subscribing schools – information about this is available on the website.



All Governance training details are available on the Learn Sheffield website
<http://www.learnsheffield.co.uk/Services-To-Schools/Governance-Training-2018-2019>

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The delivery of the networks is commissioned to teaching schools and specialist providers – as described on the slide.

The programme is included within the Learn Sheffield Subscription or available at a cost to non-subscribing schools (£95 per session / £150 per conference ticket / £750 full access).

The Learn Sheffield website hosts the information about the programme – and is also the main way to book places.

Governance Training – Overview

The programme for 2018/19 includes:


- Induction Training
- Governance Training Courses
- Termly Governance Briefings
- Annual Governance Conference
- Online Learning Package
- Safeguarding Training (Sheffield Safeguarding Children’s Board)
- Bespoke Training Information

Details are available on the Learn Sheffield website:

Governance Training 2018/19

Use the buttons below to navigate the Governor Training Courses.

Induction Training	Governor Training Courses	Governance Briefings	Governance Conference
Overview	Online Learning Package	Safeguarding Training	Bespoke Training



<http://www.learnsheffield.co.uk/Services-To-Schools/Governance-Training-2018-2019>

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These are the elements that make up the Governance Training offer.

The programme for 2018/19 includes:

- Induction Training
- Governance Training Courses
- Termly Governance Briefings
- Annual Governance Conference
- Online Learning Package
- Safeguarding Training (link to the Sheffield Safeguarding Children’s Board)
- Bespoke Training Information

Each school/academy has unlimited places at each of these sessions but the places must be booked in advance.

Slide 4

The screenshot shows a website page titled "Governance Training – How to Book". At the top, there is a navigation menu with buttons for "Home", "Communications", "About Us", "Strategies", "Partnerships", and "Services To Schools". The "Services To Schools" button is highlighted with a red arrow and labeled "1. Click on 'Services to Schools'". Below the navigation menu, there is a section for "Governance Training 2018/19" with a sub-header "The Learn Sheffield Governance Training & Development Offer for the 2018/2019 school year has been developed further by using the feedback". A red arrow points to a "Governance Training 2018/19" button in the right-hand menu, labeled "2. Click on Governance training". Below this, a box contains the text "Use the buttons below to navigate the Governor Training Courses." and several buttons: "Induction Training", "Governor Training Courses", "Governance Briefings", "Governance Conference", "Overview", "Online Learning Package", "Safeguarding Training", and "Bespoke Training". A red arrow points to the "Governance Training 2018/19" button, labeled "3. This will take you to the Governance training page which has buttons for each type of training." At the bottom left is the "Learn Sheffield" logo, and at the bottom right is the text "@LearnSheffield".

Follow the steps to access and book the training:


1. Click on 'Services to Schools'
2. Click on Governance training
3. This will take you to the Governance training page which has buttons for each type of training.

Governance Training – How to Book

- Booking places for specific sessions is quick and easy.
- We continue to use Eventbrite via the Learn Sheffield website which enables colleagues to find the session they wish to attend and book a place online.
- They will then receive a confirmation email and a reminder prior to the training.
- Information can also be accessed via Learn Sheffield, by phone (0114 250 7417) or by email (governance@learnsheffield.co.uk)

4. Click 'Book Now' for selected training

5. Click 'Register' to book


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The final steps in the booking process are:

4. Click 'Book Now' for selected training – each session or cohort (e.g. a series of sessions) can be booked in this way.
5. Click 'Register' to book – on the Eventbrite page in order to book the place.

Governance Training – Induction Training


Click on Induction training button to access training dates

Induction Training

Induction training can either be accessed as four twilight sessions or a full day Saturday session.

Choose a cohort with the sessions that are structured in the way that works best for you.

Induction for New Governors Programme			
Cohort One Book Now		Cohort Two Book Now	
Venue	Date/Time	Venue	Date/Time
TBC	Session 1 16 October 2018 6.00-8.00pm	TBC	Session 1 23 January 2019 6.00-8.00pm
	Session 2 23 October 2018 6.00-8.00pm		Session 2 30 January 2019 6.00-8.00pm
	Session 3 6 November 2018 6.00-8.00pm		Session 3 6 February 2019 6.00-8.00pm
	Session 4 13 November 2018 6.00-8.00pm		Session 4 13 February 2019 6.00-8.00pm
Cohort Three Book Now		Cohort Four Book Now	
Venue	Date/Time	Venue	Date/Time
TBC	Session 1 Saturday 2 March 2019 9.00-3.00pm	TBC	Session 1 Saturday 27 April 2019 9.00-3.00pm


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Induction training is available to support new governors and trustees.

Induction training can either be accessed as four twilight sessions or a full day Saturday session.

Colleagues should choose a cohort that is structured in the best way for them.

Governance Training – Training Courses

Course information can also be found in the training offer booklet



Click on Governor training courses to view and book

Governor Training Courses

Clicking on the course in the index will take you directly to the course that you want to book

Index to Development Training & Seminars

- Achievement of Vulnerable Learners
- Appraisal / Performance Management for Headteachers & Principals
- Chair and Vice Chair Development / Effective Leadership
- Competency Framework for Clerks Seminar
- Competency Framework for Governance / Self Evaluation / Review
- Considering Phonics and Early Reading
- Cultural Education Seminar – Information for Governors
- Developing the Primary Curriculum
- Disadvantaged Learners & Pupil Premium Reports
- GDPR and Data Protection in Schools Briefing for Governors
- Governance in Faith Schools
- Governance in Multi Academy Trusts (MATs)
- Governing Body Discipline Committees & Independent Review Panels
- Health & Safety Training for School Governors
- Holding School Leaders to Account
- Mental Health Seminar / How Schools Can Support Mental Health and Wellbeing
- Ofsted – Governing Body Preparation (Primary)
- Ofsted – Governing Body Preparation (Secondary)
- Ofsted – Governing Body Preparation (Special)
- Preparation for a New Ofsted Framework
- Research Led Practice Seminar
- Safer Recruitment – Accredited Training for School Governors
- Special Educational Needs & the SEND Code of Practice / Inclusive Schools
- The Mastery Curriculum / Teaching for Mastery in Mathematics
- Understanding School Data (Primary)
- Understanding School Data (Secondary)
- Understanding School Data (Special)
- What Does High Quality Early Years Provision Look Like?
- Young Carers: Best Practice for Identifying & Supporting Pupils

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The course information for all training courses can be found in the offer booklet and online ... <http://www.learnsheffield.co.uk/Services-To-Schools/Governance-Training-2018-2019>

The index of courses lists the titles and also provides a way to 'jump' to that course in the list for booking.

Governance Training – Training Courses


Each course contains course information which describes the purpose of the training

Click on the Book Now button on the cohort with the venue, date and time that works for you

Achievement of Vulnerable Learners

Course Information
This course will enable governors to consider the factors that limit the outcomes for vulnerable learners and to understand the most effective strategies that schools can pursue to address barriers to learning at an individual and system level. The course is intended to equip governors to effectively hold school leaders to account for the outcomes of vulnerable learners.

Cohort One		Cohort Two	
Venue	Date/Times	Venue	Date/Times
King Egbert School	Session 1: 26 March 2019 6.00-8.00pm	King Egbert School	Session 1: 7 May 2019 6.00-8.00pm

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Each course contains course information which describes the purpose of the training.


Once you have identified the course, clicking on the Book Now button enables a place to be booked on the cohort with the venue, date and time that works for you

Governance Termly Briefing Sessions

- Termly briefing sessions are free to all governors and trustees. They are designed to ensure that those involved in governance in Sheffield are well informed and supported.
- When additional briefings are added, in the same way that Prevent briefings have been in the past for example, these will generally either be free or at a nominal additional cost.
- Look out for emails and @learnsheffield tweets for information about the agenda of each briefing.

Workshop	Venue	Dates/Times
Autumn Term Governance Briefing	Sheffield Hallam University – Sheffield Institute of Education (Charles Street Building)	13 November 2018 6.30-8.30pm Book Now
Spring Term Governance Briefing		7 March 2019 6.30-8.30pm Book Now
Summer Term Governance Briefing		12 June 2019 6.30-8.30pm Book Now

Click on the 'Book Now' button to book a place

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The dates of the three termly Governance Briefings for 2018-19 are on the slide.

The agenda for each briefing is sent out via email and through other communication channels closer to the date – for example via twitter, on the opportunities bulletin, etc.

Governance Training – Annual Conference

Click on Governance Conference to access the information

Governance Conference

The information about the 2018 Sheffield Governance Conference is online. The first keynote speaker has been announced – Emma Knights (CEO of the National Governance Association).

Each subscribing school has two tickets for the conference.

Keynote Speakers

Emma Knights, OBE
Emma Knights OBE, is Chief Executive of the National Governance Association (NGA) - the leading charity for guidance, research, advice and training for school governors and trustees. Emma has worked in a number of roles in the voluntary sector, particularly in the Legal Services Commission, Citizens Advice and the Local Government Association. As well as leading projects on child poverty and educational attainment, Emma has written on a wide range of topics and is coauthor of the NGA's Chair's Handbook.

Emma regularly addresses legislators and the media on governance issues, as well as school governors, trustees, clerks and school leaders. She was a governor at a secondary school in Warwickshire for 7 years and is a founding trustee of the Foundation for Leadership in Education.

Emma was awarded an OBE in the 2018 New Year's Honours list for services to education. Follow Emma on Twitter @NGAMedia

Sheffield Governance Conference
Saturday 18th May 2019, 9.30am - 12.30pm

'What are the key governance priorities now?'

A conference to consider the priorities for Governing Bodies and Trust Boards at this pivotal time in education.

What is the role of high quality governance in ensuring that every child receives a world class education?

Sheffield Hallam University
(Central venue to be confirmed)

Registration from 9.00am

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The information about the 2018 Sheffield Governance Conference is online.

The question for the conference is 'What are the key governance priorities now?' and will seek to consider the priorities for governance at this pivotal time in education.

The first keynote speaker has been announced – Emma Knights (CEO of the National Governance Association). A second key note and the venue (which will be in the centre of Sheffield) will be confirmed soon.

Each subscribing school has two tickets for the conference (which will cost £150 each to non-subscribing schools).

Governance Training – Online Learning Package

Overview **Online Learning Package** Safeguarding Training Bespoke Training

Online Learning Package

All subscribers to the Governance Training Offer get access to the NGA Learning Link, which provides online training for governors, trustees, directors, school clerks and school leaders. The platform can be accessed via any online device, including mobile or tablet devices. This package can be purchased for £350pa by non-subscribing schools.

nga learninglink

E-LEARNING ANYTIME, ANYWHERE.
GOVERNORS | TRUSTEES | CHAIRS | CLERKS

INTERACTIVE
RESPONSIVE
FLEXIBLE
ESSENTIAL

The National Governance Association has teamed up with Virtual College, one of the UK's top e-learning providers, to deliver accessible, engaging and convenient e-learning.

Key governance topics include: strategy; team work; assessment; staffing; financial oversight; effective governance; compliance; collaboration; and much more.

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Our online learning package for governance is provided via the National Governors Association (NGA) 'learninglink', which they have developed in partnership with Virtual College.

This is included within the Governance Training package at no additional cost, but can be purchased separately by non-subscribing schools.

The training can be accessed via any online device and clicking on the link on the Learn Sheffield website provides information about registering to get login details.

It also includes where to go for support (in addition to Learn Sheffield) – www.nga.org.uk/learninglink ... learninglink@ngaorg.uk ... 0121 237 4600

Governance Training – Safeguarding Training

Overview
Online Learning Packages
Safeguarding Training
Bespoke Training

Safeguarding Training

We have not included safeguarding training elsewhere in this offer because we would want all Sheffield governors to access their safeguarding training through the Sheffield Safeguarding Children's Board. This ensures that, in this critical area, there is consistency of message and procedure across the city.

A summary of the available training for Sheffield governors, directors and trustees is below, along with the link to the Sheffield Safeguarding Children's Board website for up to date information

Safeguarding Governors Training

This training is **required** for all Safeguarding Governors. It is also useful for other members of the Governing Body. It is not the same as the 'whole-school' Basic Safeguarding Children in Education Training, although governors are welcome to attend this with their school.

The training will use local and national guidance to discuss:

- Definitions of safeguarding children & young people and the Governing Body Safeguarding Role (this is available on the policies and procedures page for education settings)
- Safeguarding policies and procedures in schools
- Safer schools and safer recruitment and allegations against staff
- Requirements for staff safeguarding training
- Ofsted inspections
- the Head Teacher's Annual Report to Governors

- **Safeguarding training is provided by the Sheffield Safeguarding Children's Board.**
- **This ensures that there is consistency of message and procedure across the city.**

The training dates for the academic year 2018-19 are:		
Training Date	Time	Venue
9 October 2018	5.30-8.30pm	St. Ann's Catholic Primary School, McIntyre Road, Stocksbridge, S36 1DG
19 November 2018	5.00-8.00pm	Woodhouse West Primary School, Cotsley Hill, S13 7BP
31 January 2019	5.00-8.00pm	Oak Tree High School, Crown Works, Bland St, S4 8DG
27 February 2019	10:00-1:00pm	Conference Room 3, Conference Suite, Floor 2, Moorfoot Building, S1 4PL
29 April 2019	5.00-8.00pm	Bernts Green School, Ringinglow Road, S11 7TB


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This ensures that, in this critical area, there is consistency of message and procedure across the city.

The programme of training session for 2018-2019 is on the website along with the electronic booking form.

Governance Training – Bespoke Training

Click on the bespoke training button to see examples of how support can be offered and next steps


[Bespoke Training](#)

Bespoke training can include:

- sessions from the booklet delivered on the school site
- specially designed sessions developed to meet the training needs of the governors or trustees
- coaching or mentoring for governors or trustees – often focussed on a specific purpose.

Examples of Bespoke Training

- Headteacher/Principal Performance Management / Appraisal.
- Ofsted Preparation.
- Bespoke Training Session.
- Consultancy Session.
- Succession Planning.
- Support for Chairs Package ... mentorship package or 1:1 consultancy session.
- Support for Clerks Package ... mentorship package or bespoke training packages.

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Learn Sheffield can provide bespoke governance training for schools and academies – some examples are given on the slide.

This can include organising for a session in this booklet to be delivered on site or designing and delivering a bespoke session to meet the specific training needs of a governing body or trust boards. This bespoke training is not part of the subscription offer and will therefore carry an additional cost, with the price being dependent on the delivery required.

Learn Sheffield can also offer mentorship or consultancy packages to support the development of governance.



For more information please visit the website or contact Learn Sheffield.