**New Ways of Working in SEND: Update October 2016**

**Core pack of MyPlan training materials**

Following the first group meeting of the new academic year all Locality SENCO’s are using a core pack of training materials to support their local areas in using the MyPlan document consistently. In addition guidance has been produced for schools on having conversations which lead to ‘good outcomes’.

[add links]

Several localities have held development sessions to cascade this information to school SENCos. In the coming weeks each locality will be considering how to set up quality assurance processes for the plans being developed in their schools

**Report writing guidance**

Alongside this school guidance a document has been produced to guide those writing reports and contributing to plans. This uses feedback from the group which monitors the quality of Education Health & Care Plans and from Department for Education monitoring visits. The emphasis here is to develop a consistent Sheffield standard for advice and reporting. This says what ‘good plans (whether they are MyPlan, PEP’s or EHC plans) should look like and how the information provided by professionals can contribute to short, accessible and effective plans.

[add link]

A format for the information provided by Health has been agreed and is in use. A similar format for use by Social Care colleagues is under development.