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| **Locality SEND Processes – Stage 1 Consultation** | | |
| ***Please complete Q1-8 before locality consultation and bring this form to consultation meeting.*** | | |
| 1. Concern type (please highlight)  *Individual child Class group school issue*  *other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | | |
| 2. School: | | |
| 3. Date of meeting: | | |
| **4. Current situation** *(what are your concerns? Please be as specific as possible)* | | |
| **5. Sheffield Support Grid Category (if individual):**  Prime need Grid level:  Secondary need Grid level: | | |
| **6. Strategies used** *(describe any strategies that have already been used to change the situation. Please indicate how effective they have been)* | | |
| **Whole school approaches** | | |
| **Group approaches** | | |
| **Individual approaches** | | |
| **7. Desired situation** *(describe what the situation will be like when things are better than they are now. How will you know that your plan has been successful? How do you want things to change?)* | | |
| **8. What do you want from consultation?**   1. Support to think through my worries about the concern 2. Support to think through what to do next with my concern 3. Support with my assessment and intervention 4. Support to increase my confidence in managing the situation 5. Other (please specify) | | |
| **Strategies/next steps** *(use this space to make note of your next steps during and following consultation. Include, and indicate, those you may try at a later date where relevant.)* | | |
| **What** | **By who?** | **By when?** |
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| Consultation preparation and action plan completed by: | | |
| **Please share any action plan with parents/carers** | | |