

Learn

Sheffield

Governance Training 2018-2019

Learn Sheffield Training & Development Hub
www.learnsheffield.co.uk

Induction Training
A programme of training for new governors

Development Training & Seminars
A programme of training sessions & 'hot topic' seminars

Online Learning
Information about the e-learning platform which enables home learning

Consultancy
A range of options to develop exactly the training, review or development activity that each school (or group of schools) requires

Annual Conference
An annual conference to inspire governors

Free Activities
Free briefing sessions, safeguarding training and support from National & Local Leaders of Governance which are available to all schools

Governance Training & Development Offer 2018/2019

- This is the third year that we have published a Learn Sheffield Governance Training & Development Offer.
- The 2018/2019 programme will again be delivered by a wide range of quality assured providers including, amongst others, The National Governance Association (NGA), Teaching Schools, National Leaders of Governance, Universities and Learn Sheffield's own team.
- We believe it constitutes an offer by the city to the city, and is an excellent example of Sheffield's school led system at work.
- The network programme is included in the Learn Sheffield Subscription, so any subscribing school can send a colleague to any network without any additional charge.
- There is a cost for non-subscribing schools – information about this is available on the website.



All Governance training details are available on the Learn Sheffield website

<http://www.learnsheffield.co.uk/Services-To-Schools/Governance-Training-2018-2019>

Governance Training – Overview

The programme for 2018/19 includes:

- Induction Training
- Governance Training Courses
- Termly Governance Briefings
- Annual Governance Conference
- Online Learning Package
- Safeguarding Training (Sheffield Safeguarding Children’s Board)
- Bespoke Training Information

Details are available on the Learn Sheffield website:

Governance Training 2018/19

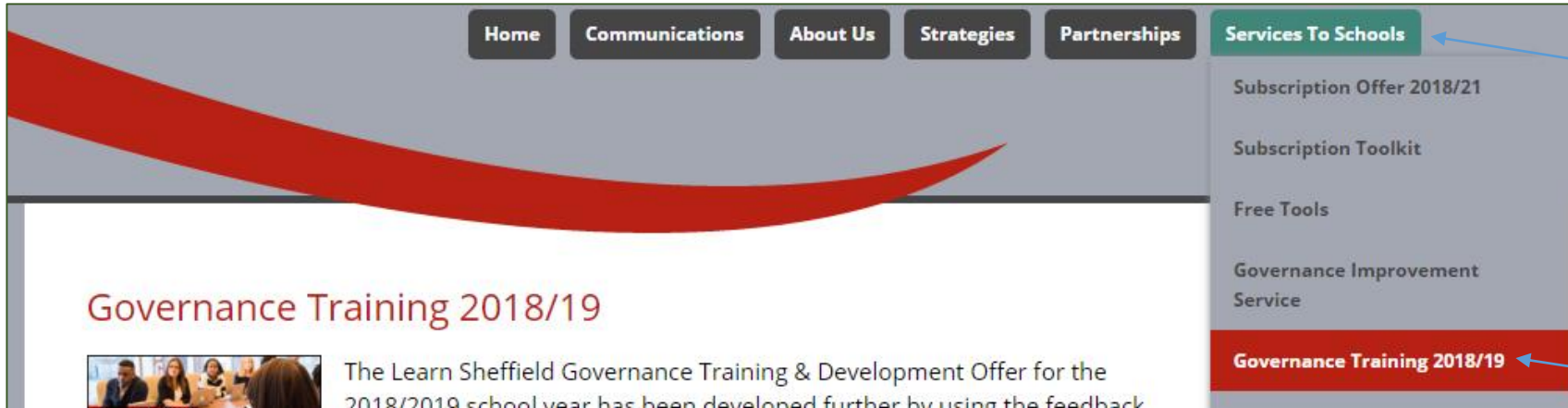
Use the buttons below to navigate the Governor Training Courses.

Induction Training	Governor Training Courses	Governance Briefings	Governance Conference
Overview	Online Learning Package	Safeguarding Training	Bespoke Training



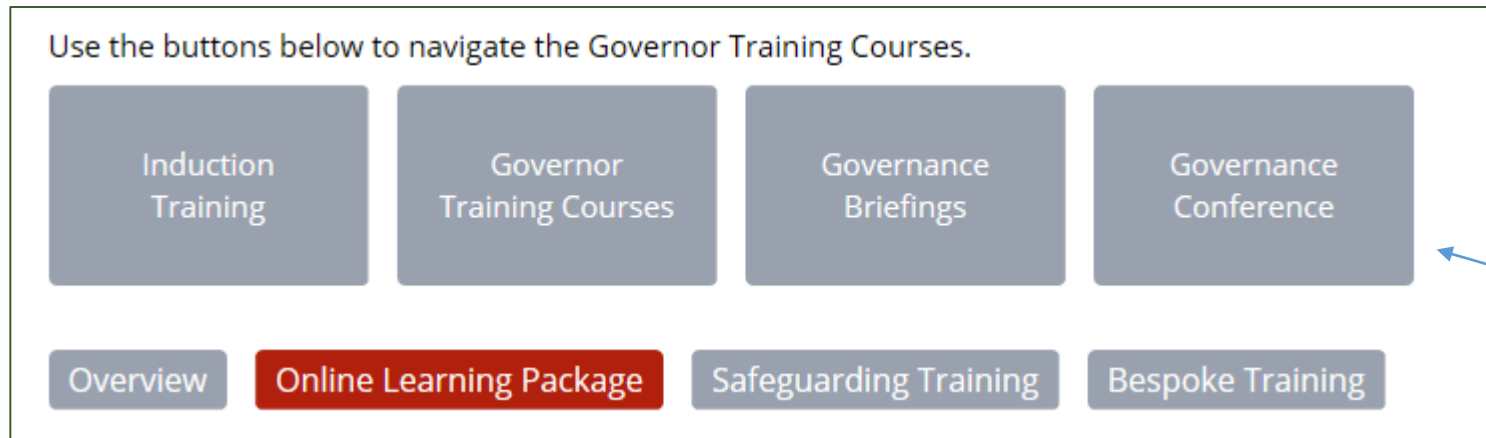
<http://www.learnsheffield.co.uk/Services-To-Schools/Governance-Training-2018-2019>

Governance Training – How to Book



1. Click on 'Services to Schools'

2. Click on Governance training



3. This will take you to the Governance training page which has buttons for each type of training.

Governance Training – How to Book

- Booking places for specific sessions is quick and easy.
- We continue to use Eventbrite via the Learn Sheffield website which enables colleagues to find the session they wish to attend and book a place online.
- They will then receive a confirmation email and a reminder prior to the training.
- Information can also be accessed via Learn Sheffield, by phone (0114 250 7417) or by email (governance@learnsheffield.co.uk)

Ofsted – Governing Body Preparation (Primary)

Course Information
This session will cover the key requirements for preparing governors for an Ofsted inspection in a primary school setting.

It will include aspects such as: the inspection timeline, identifying key lines of enquiry and likely interview questions, alongside sharing of recent Ofsted experience. Through the course, governors will consider how the governing board or trust should ensure it is prepared for inspection and also the key governor responsibilities during the course of the Ofsted visit.

Cohort One Book Now		Cohort Two Book Now	
Venue	Date/Times	Venue	Date/Times
Learn Sheffield	Session 1: 29 November 2018 5.30-7.00pm	TBC	Session 1: 26 March 2019 5.30-7.00pm

4. Click
‘Book Now’
for selected
training

Learn Sheffield
Improvement through partnerships

NOV 29

Ofsted - Governing Body Preparation (Primary) - Cohort 1
by Learn Sheffield

Free

REGISTER

5. Click
‘Register’
to
book

Governance Training – Induction Training

Click on Induction training button to access training dates



Induction training can either be accessed as four twilight sessions or a full day Saturday session.

Choose a cohort with the sessions that are structured in the way that works best for you.

Induction for New Governors Programme			
Cohort One Book Now		Cohort Two Book Now	
Venue	Date/Times	Venue	Date/Times
TBC	<i>Session 1:</i> 16 October 2018 6.00-8.00pm	TBC	<i>Session 1:</i> 23 January 2019 6.00-8.00pm
	<i>Session 2:</i> 23 October 2018 6.00-8.00pm		<i>Session 2:</i> 30 January 2019 6.00-8.00pm
	<i>Session 3:</i> 6 November 2018 6.00-8.00pm		<i>Session 3:</i> 6 February 2019 6.00-8.00pm
	<i>Session 4:</i> 13 November 2018 6.00-8.00pm		<i>Session 4:</i> 13 February 2019 6.00-8.00pm
Cohort Three Book Now		Cohort Four Book Now	
Venue	Date/Times	Venue	Date/Times
TBC	<i>Session 1:</i> Saturday 2 March 2019 9.00-3.00pm	TBC	<i>Session 1:</i> Saturday 27 April 2019 9.00-3.00pm

Governance Training – Training Courses

Course information can also be found in the training offer booklet



Click on Governor training courses to view and book



Clicking on the course in the index will take you directly to the course that you want to book

Index to Development Training & Seminars

- Achievement of Vulnerable Learners
- Appraisal / Performance Management for Headteachers & Principals
- Chair and Vice Chair Development / Effective Leadership
- Competency Framework for Clerks Seminar
- Competency Framework for Governance / Self Evaluation / Review

- Considering Phonics and Early Reading
- Cultural Education Seminar – Information for Governors
- Developing the Primary Curriculum
- Disadvantaged Learners & Pupil Premium Reports
- GDPR and Data Protection in Schools Briefing for Governors

- Governance in Faith Schools
- Governance in Multi Academy Trusts (MATs)
- Governing Body Discipline Committees & Independent Review Panels
- Health & Safety Training for School Governors
- Holding School Leaders to Account

- Mental Health Seminar / How Schools Can Support Mental Health and Wellbeing
- Ofsted – Governing Body Preparation (Primary)
- Ofsted – Governing Body Preparation (Secondary)
- Ofsted – Governing Body Preparation (Special)
- Preparation for a New Ofsted Framework

- Research Led Practice Seminar
- Safer Recruitment – Accredited Training for School Governors
- Special Educational Needs & the SEND Code of Practice / Inclusive Schools
- The Mastery Curriculum / Teaching for Mastery in Mathematics
- Understanding School Data (Primary)

- Understanding School Data (Secondary)
- Understanding School Data (Special)
- What Does High Quality Early Years Provision Look Like?
- Young Carers: Best Practice for Identifying & Supporting Pupils

Governance Training – Training Courses

Each course contains course information which describes the purpose of the training

Click on the Book Now button to book a place on the cohort with the venue, date and time that works for you

Achievement of Vulnerable Learners			
Course Information This course will enable governors to consider the factors that limit the outcomes for vulnerable learners and to understand the most effective strategies that schools can pursue to address barriers to learning at an individual and system level. The course is intended to equip governors to effectively hold school leaders to account for the outcomes of vulnerable learners.			
Cohort One Book Now		Cohort Two Book Now	
<i>Venue</i>	<i>Date/Times</i>	<i>Venue</i>	<i>Date/Times</i>
King Egbert School	Session 1: 26 March 2019 6.00-8.00pm	King Egbert School	Session 1: 7 May 2019 6.00-8.00pm

Governance Termly Briefing Sessions

- Termly briefing sessions are free to all governors and trustees. They are designed to ensure that those involved in governance in Sheffield are well informed and supported.
- When additional briefings are added, in the same way that Prevent briefings have been in the past for example, these will generally either be free or at a nominal additional cost.
- Look out for emails and @learnsheffield tweets for information about the agenda of each briefing.

<i>Workshop</i>	<i>Venue</i>	<i>Dates/Times</i>
Autumn Term Governance Briefing	Sheffield Hallam University - Sheffield Institute of Education (Charles Street Building)	13 November 2018 6.30-8.30pm Book Now
Spring Term Governance Briefing		7 March 2019 6.30-8.30pm Book Now
Summer Term Governance Briefing		12 June 2019 6.30-8.30pm Book Now

Click on the
'Book Now'
button to
book a place

Governance Training – Annual Conference

Click on Governance Conference to access the information



The information about the 2018 Sheffield Governance Conference is online. The first keynote speaker has been announced – Emma Knights (CEO of the National Governance Association).

Each subscribing school has two tickets for the conference.

Sheffield Governance Conference
Saturday 18th May 2019, 9.30am - 12.30pm

'What are the key governance priorities now?'

A conference to consider the priorities for Governing Bodies and Trust Boards at this pivotal time in education.

What is the role of high quality governance in ensuring that every child receives a world class education?

Sheffield Hallam University
(Central venue to be confirmed)

Registration from 9.00am

Keynote Speakers



Emma Knights, OBE

Emma Knights OBE, is Chief Executive of the National Governance Association (NGA) - the leading charity for guidance, research, advice and training for school governors and trustees. Emma has worked in a number of roles in the voluntary sector, particularly in the Legal Services Commission, Citizens Advice and the Local Government Association. As well as leading projects on child poverty and educational attainment, Emma has written on a wide range of

topics and is coauthor of the NGA's Chair's Handbook.

Emma regularly addresses legislators and the media on governance issues, as well as school governors, trustees, clerks and school leaders. She was a governor at a secondary school in Warwickshire for 7 years and is a founding trustee of the Foundation for Leadership in Education.

Emma was awarded an OBE in the 2018 New Year's Honours list for services to education. Follow Emma on Twitter @NGAMedia

Governance Training – Online Learning Package

- Overview
- Online Learning Package**
- Safeguarding Training
- Bespoke Training

Online Learning Package

All subscribers to the Governance Training Offer get access to the NGA Learning Link, which provides online training for governors, trustees, directors, school clerks and school leaders. The platform can be accessed via any online device, including mobile or tablet devices. This package can be purchased for £350pa by non-subscribing schools.



Click on Online Learning package to access the NGA link for online learning

Governance Training – Safeguarding Training

Overview

Online Learning Package

Safeguarding Training

Bespoke Training

Safeguarding Training

We have not included safeguarding training elsewhere in this offer because we would want all Sheffield governors to access their safeguarding training through the Sheffield Safeguarding Children's Board. This ensures that, in this critical area, there is consistency of message and procedure across the city.

A summary of the available training for Sheffield governors, directors and trustees is below, along with the link to the Sheffield Safeguarding Children's Board website for up to date information

Safeguarding Governors Training

This training is **required** for all **Safeguarding Governors** but is also useful for other members of the Governing Body. It is not the same as the 'whole-school' **Basic Safeguarding Children in Education Training**, although governors are welcome to attend this with their school.

The training will use local and national guidance to discuss:

- Definitions of safeguarding children & young people and the Governing Body Safeguarding Role (this is available on the **policies and procedures** page for education settings)
- Safeguarding policies and procedures in schools
- Safer schools and safer recruitment and allegations against staff
- Requirements for staff safeguarding training
- Ofsted Inspections
- The Head Teacher's Annual Report to Governors

- **Safeguarding training is provided by the Sheffield Safeguarding Children's Board.**
- **This ensures that there is consistency of message and procedure across the city.**

The training dates for the academic year 2018-19 are:

Training Date	Times	Venue
9 October 2018	5.30–8.30pm	St. Ann's Catholic Primary School, McIntyre Road, Stocksbridge, S36 1DG
19 November 2018	5.00–8.00pm	Woodhouse West Primary School, Coisley Hill, S13 7BP
31 January 2019	5.00–8.00pm	Oak Tree High School, Crown Works, Bland St, S4 8DG
27 February 2019	10:00–1:00pm	Conference Room 3, Conference Suite, Floor 2, Moorfoot Building, S1 4PLL
29 April 2019	5.00–8.00pm	Bents Green School, Ringinglow Road, S11 7TB

Governance Training – Bespoke Training

Click on the bespoke training button to see examples of how support can be offered and next steps

[Bespoke Training](#)

Examples of Bespoke Training

- Headteacher/Principal Performance Management / Appraisal.
- Ofsted Preparation.
- Bespoke Training Session.
- Consultancy Session.
- Succession Planning.
- Support for Chairs Package ... mentorship package or 1:1 consultancy session.
- Support for Clerks Package ... mentorship package or bespoke training packages.

Bespoke training can include:

- sessions from the booklet delivered on the school site
- specially designed sessions developed to meet the training needs of the governors or trustees
- coaching or mentoring for governors or trustees – often focussed on a specific purpose.

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