



# Learn Sheffield Governance Training & Development Offer 2018-2019

This is the Learn Sheffield Governance Training & Development Offer for the 2018/2019 school year. It has been developed further by using the feedback from last year and we are confident that it offers excellent value for money and a comprehensive offer to all schools and academies.

As previously, the offer will be delivered by a wide range of quality assured providers including, amongst others, The National Governance Association (NGA), Teaching Schools, National Leaders of Governance, Universities and Learn Sheffield's own team. We believe it constitutes an offer by the city to the city, and is an excellent example of Sheffield's school led system at work.

There are three ways to access the Learn Sheffield Governance Development package:

1

All schools who have subscribed to the 'Learn Sheffield Subscription Offer' have full access to this package as part of their subscription.

2

Subscribe to the package at the new price of £750 for a one year subscription.

3

Pay as you go by purchasing specific activities (£95 per session & £150 for the Governance Conference).

To subscribe or to find out more...  
Call Learn Sheffield on **0114 250 7417** or email  
us at **[governance@learnsheffield.co.uk](mailto:governance@learnsheffield.co.uk)**

# Governance Training & Development Offer

## Learn Sheffield Communications

- ✓ Regular updates from Learn Sheffield will ensure that governors have access to upcoming course information.
- ✓ Following (@learnsheffield & @SheffGovernance) on Twitter will keep governors, trustees & directors up to date with all the latest information from Learn Sheffield. Look out for #SheffieldGovernance.

**Induction Training**  
A programme of training for new governors

**Development Training & Seminars**  
A programme of training sessions & 'hot topic' seminars

**Online Learning**  
Information about the e-learning platform which enables home learning

**Consultancy**  
A range of options to develop exactly the training, review or development activity that each school (or group of schools) requires

**Annual Conference**  
An annual conference to inspire governors

**Free Activities**  
Free briefing sessions, safeguarding training and support from National & Local Leaders of Governance which are available to all schools





The programme of training sessions below is aimed at new governors. There are four cohorts currently planned, two series of twilights and two full day Saturday sessions which will be an opportunity to complete this training in a single day.

This programme is provided in partnership with Learners First Schools Partnership, which builds on the successful partnership established previously. This will also provide some opportunities for colleagues to access alternative sessions or groups when the cohorts mentioned below are not suitable.

The programme is relevant for governors from all phases and settings and is organised into four core sessions that look at moral purpose, strategic leadership, accountability and the role of governors as a critical friend. The programme aims to support new governors to better understand:

- The role of governing bodies and why they exist
- How to be an effective member of a governing body
- The key roles and responsibilities of governing bodies in contributing to school improvement
- The different and complementary roles of the Headteacher and the governing board
- Roles of different stakeholders and their relationship with the governing board

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| <ul style="list-style-type: none"><li>○ Session 1 – Moral Purpose</li><li>○ Session 2 – Strategic Leadership</li><li>○ Session 3 – Accountability</li><li>○ Session 4 – The role of governors as a critical friend</li></ul> |
|--|

**Cost – This training is included (no additional cost) if you have subscribed to the Learn Sheffield subscription offer which includes the governance training package. For non-subscribing schools the cost will be £380 per person, which includes all four sessions (either over four twilights or one full Saturday).**

The governance training & development offer also includes the following e-Learning courses for new governors. These courses can be taken as an alternative to face to face learning, or as a supplement. The governor induction e-Learning modules are:

- Governance: roles and responsibilities
- Your organisation: curriculum and school structures
- Strategy: vision and values
- Progress and attainment: understanding schools structures
- Resources: finance and staffing
- Working Together: building the team
- Compliance: statutory responsibility and risk
- Effectiveness: making an impact and changing lives

See page 13 of this brochure for more details about NGA Learning Link.

A programme of training sessions and seminars has been designed to support the development of governors, trustees and board members.

- The training is spread throughout the school year, with sessions run as either twilights or on a Saturday morning.
- The venues are distributed across the city, including city centre locations.
- Most training will have more than one cohort each year and additional cohorts will be offered where demand is high.
- Many of the options have more than one session to attend – booking online for session one will automatically include booking all of the sessions.

**Cost - This training is included if you have subscribed to the Learn Sheffield subscription offer which includes the governance training package. For non-subscribing schools the cost will be £95 per person per session.**

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**For further details and to book a session please visit [www.learnsheffield.co.uk/Services-To-Schools/Governance-Training-2018-2019](http://www.learnsheffield.co.uk/Services-To-Schools/Governance-Training-2018-2019)**

## *Achievement of Vulnerable Learners*

### **Course Information**

This course will enable governors to consider the factors that limit the outcomes for vulnerable learners and to understand the most effective strategies that schools can pursue to address barriers to learning at an individual and system level. The course is intended to equip governors to effectively hold school leaders to account for the outcomes of vulnerable learners.

## *Appraisal / Performance Management for Headteachers & Principals*

### **Course Information**

This course will explain the role and duties of governors in performance management of head teachers and principals. It will cover the aims and purpose of Head Teacher Performance Management and the process, regulations and timescales that govern the annual performance management cycle. The course will enable governors to be clear about roles and responsibilities of the key people involved, including the head, governors and external advisors.

Governors will gain an understanding of target setting and the relationship between performance targets and pay, as well as the steps that governors should take where they have concerns about a head teacher's performance.

## *Chair & Vice Chair Development / Effective Leadership*

### **Course Information**

As effective leadership is such a broad and important subject in the context of school governance in both maintained schools and academies, each cohort will need to attend two sessions:

Session one will focus on 'Governance impact on the school'. Session two will move on to consider Governance and leadership'.

The sessions will be delivered through a mixture of pre-course work, short presentations, focussed discussion and use of unique source materials.

## *Competency Framework for Clerks Seminar*

### **Course Information**

The role of Clerk to Governors has evolved and developed and is so much more than preparing meeting agendas and taking minutes. This seminar will explore the responsibilities of Clerks, the skills needed to undertake the role and good practice advice, with a focus on the DfE Clerks Competency Framework.

The seminar will be delivered through a presentation and focussed discussion.

The seminar is for Clerks to Governors, those thinking about undertaking the role of Clerk and governors who would like to learn more about the responsibilities and duties of Clerks.

## *Competency Framework for Governance / Self Evaluation / Review*

### **Course Information**

This course will cover the Competency Framework for Governance that was published by the DfE in 2017. The framework covers the key roles and capabilities of governing boards in relation to strategic leadership, accountability and the management of people. In addition, the framework touches on appropriate structures, key areas of compliance and the responsibilities of governing boards to evaluate their own effectiveness. This course will provide an overview of the framework and help governors to reflect on the operation of their own board.

## *Considering Phonics and Early Reading*

### **Course Information**

Phonics and Early Reading is a Learn Sheffield priority for the primary sector. Learn Sheffield Improvement Partners will be holding a launch event for this improvement strategy for school leaders later in the autumn term. This session which will focus on principles and practice will be delivered by the team with a focus on the implications for governors and trustees in supporting and challenging leaders.

## *Cultural Education Seminar – Information for Governors*

### **Course Information**

This seminar will include the latest information about the Sheffield Cultural Education Partnership and the opportunities that this presents for schools and academies. It will also consider the key quality principles that underpin a strong cultural education offer, and the role of governors in developing great practice in schools.

## *Developing the Primary Curriculum*

### **Course Information**

Developing the Primary Curriculum is a Learn Sheffield priority for the primary sector. Learn Sheffield Improvement Partners will be holding a launch event for this improvement strategy for school leaders in November. This session which will focus on principles and practice will be delivered by the team with a focus on the implications for governors and trustees in supporting and challenging leaders as they develop a curriculum that is right for the children in your school. The session will focus on the key themes of curriculum organisation, curriculum leadership and developing a curriculum that does not restrict learning.

## *Disadvantaged Learners & Pupil Premium Reports*

### **Course Information**

This course will enable governors to consider the key issues in monitoring the effectiveness of the school in improving outcomes for disadvantaged pupils, for whom the school receives extra 'Pupil Premium'. The course will look at why gaps in achievement exist and will help governors to understand how academic achievement of disadvantaged pupils can promote social mobility. The course will help governors to more effectively monitor the effectiveness of pupil premium spending in the school, including ensuring that Pupil Premium reports clearly demonstrate that the school is focusing on the needs of disadvantaged pupils.

## GDPR and Data Protection in Schools Briefing for Governors

### Course Information

This session will provide governors with an overview of school and governors' roles around Data Protection and Freedom of Information against the background of the new General Data Protection Regulation (GDPR), which came into force in May 2018.

The session will support governors in understanding the school's responsibilities as a data controller and will cover best practice in drafting and updating policies and procedures, managing information risks and also in dealing with information requests and data breaches.

The session will be delivered by a Certified GDPR Practitioner who acts as a Data protection Officer for a number of schools in Sheffield.

## Governance in Faith Schools

### Course Information

This training is designed to support governors and trustees with the opportunities and challenges of governance in faith schools. The session will be delivered by a colleague from the catholic sector who is highly experienced in both school leadership and governance, but will also have relevance to those who are engaged in governance of schools in a variety of faith settings.

## Governance in Multi Academy Trusts (MATs)

### Course Information

This course aims to create a common understanding amongst governors (at whatever level) of the governance implications of being part of a MAT. Through input and group discussion we encourage them to consider the government's expectations for schools becoming MATs, as well as the reasons why some schools are choosing to form or join MATs.

The course will enable governors to consider the changes that will take place in school management and governance when joining a MAT and the leadership and governance structures that operate in MATs, as well as the expectations of governors in the trust (both at trust and local governing board level). Drawing on lessons and common challenges experienced by new and existing MATs, governors will be able to consider the options, opportunities and consequences involved in becoming part of a Multi Academy Trust.

## Governing Body Discipline Committees & Independent Review Panels

### Course Information

This course is specifically designed to ensure that governors are able to fulfil the key role of deciding whether an excluded pupil should be reinstated. Based on schools' experiences at Independent Review Panel (IRP) meetings over the last 24 months and with interactive elements, this course aims to set the context of behaviour and exclusions for governors ensuring that the GBDC can avoid common pitfalls in reviewing a Head teacher's decision to exclude a pupil. A detailed and considered review by the GBDC significantly reduces the risk of a successful challenge at an IRP. By the end of this course you should also be ready to face the scrutiny of the IRP and able to robustly defend your head teacher's decision. You will also gain an overall understanding of the recent changes introduced into the new statutory guidance dated September 2017.

## *Health & Safety Training for School Governors*

### **Course Information**

By the end of this short course, governors will have a clear understanding of the role of the employer in managing health and safety in school and in particular, the role of governors. The course will enable governors to gain an understanding of how health and safety is enforced under current legislation. Governors will also consider the importance of risk assessment.

The course will also enable governors to understand where they can go for support and advice in effectively managing health and safety in school.

## *Holding School Leaders to Account*

### **Course Information**

This course focuses on the essential behaviours involved in governors holding school leaders to account. We will look at the key questions – What to hold leaders to account for at your school? And How do you hold someone to account for things they probably know more about than you?

## *Making Sure that Money is Well-spent*

### **Course Information**

This course focuses on the third of the “core functions” of Governing Boards identified by DfE and Ofsted and uses the Pupil Premium and Sports Premium to illustrate how governors can ensure that resources are used effectively to improve the achievement of pupils and students.

The course will help governors to develop good practice in response to this national expectation by considering how to ensure that resources are aligned to strategic priorities. Governors will also be able to reflect on how to identify success criteria for initiatives and projects, how to monitor and evaluate spending and on the use of ‘benchmarking’ to help in identifying cost-effective ways to allocate resources.

## *Mental Health Seminar / How Schools Can Support Mental Health and Wellbeing*

### **Course Information**

The importance and profile of issues around mental health and well-being have grown in recent years and there has been a growing recognition of the role that schools can play in supporting and promoting positive mental health and well-being, both for pupils and also for staff. This course will look at the current picture in the children and young people and will enable governors to consider how best schools can support pupil and staff mental health. At the end of the course, governors will be equipped to ask the right questions of senior leaders and ensure that appropriate policies and practices are in place in schools and academies.



### *Ofsted – Governing Body Preparation (Primary)*

#### **Course Information**

This session will cover the key requirements for preparing governors for an Ofsted inspection in a primary school setting.

It will include aspects such as: the inspection timeline, identifying key lines of enquiry and likely interview questions, alongside sharing of recent Ofsted experience. Through the course, governors will consider how the governing board or trust should ensure it is prepared for inspection and also the key governor responsibilities during the course of the Ofsted visit.

### *Ofsted – Governing Body Preparation (Secondary)*

#### **Course Information**

This session will cover the key requirements for preparing governors for an Ofsted inspection in a secondary school setting.

It will include aspects such as: the inspection timeline, identifying key lines of enquiry and likely interview questions, alongside sharing of recent Ofsted experience. Through the course, governors will consider how the governing board or trust should ensure it is prepared for inspection and also the key governor responsibilities during the course of the Ofsted visit.

### *Ofsted – Governing Body Preparation (Special)*

#### **Course Information**

This session will cover the key requirements for preparing governors in SEND specialist settings for an Ofsted inspection.

It will include aspects such as: the inspection timeline, identifying key lines of enquiry and likely interview questions, alongside sharing of recent Ofsted experience. Through the course, governors will consider how the governing board or trust should ensure it is prepared for inspection and also the key governor responsibilities during the course of the Ofsted visit.

Understanding of the impact that the current framework and in particular the main changes in the inspection framework will have on the role of governors.

### *Preparation for a New Ofsted Framework*

#### **Course Information**

The Learn Sheffield Improvement Partner team will be holding briefings for school leaders later in the year and this session will provide a parallel opportunity for governors and trustees to find out more about the emerging themes relating to a new Ofsted framework in September 2019. The session will focus on the implications for governors and trustees in supporting and challenging leaders as they move towards a new framework.

### *Research Led Practice Seminar*

#### **Course Information**

One of the city's priorities in education is to promote research and evidence-based practice in schools and settings. This course will look at research based learning and help governors to understand what it is and to consider examples in which research-led practice is used to improve schools. The course will enable governors to understand the role of the governing body in promoting and monitoring a research-led approach.

### *Safer Recruitment – Accredited Training for School Governors*

#### **Course Information**

This Safer Recruitment course, delivered by Statutory and Strategic Schools HR is designed for governors who are involved in recruiting people to work in schools. The course will look at the ways we can identify and deter unsuitable candidates whilst embedding safeguarding into the culture of your school.

It is a statutory requirement that all maintained school appointments have at least one person on the recruiting panel who has undertaken this training, schools are expected to demonstrate that this is the case as part of the current Ofsted inspection framework. Academies are also expected to demonstrate their commitment to Safer Recruitment as outlined in the Safeguarding Children and Safer Recruitment in Education 2007. After completing this training, delegates will receive the required statutory accreditation.

### *Special Educational Needs & the SEND Code of Practice / Inclusive Schools*

#### **Course Information**

This course will provide an overview of the SEND code of practice and will enable governors to gain an understanding of recent changes to the code of practice. The course will consider the implications for schools of this legislation and provide an opportunity for governors to discuss and share their response to these expectations.

### *The Mastery Curriculum / Teaching Mastery in Mathematics*

#### **Course Information**

Teaching for Mastery in Mathematics has a lot of prominence from governmental initiatives relating to the so called "Shanghai Method" of teaching. This seminar will seek to inform and explain the philosophy of teaching for mastery in maths and the various developmental work being carried out across the country. Governors will be able to consider the potential for maths mastery to contribute to the teaching of maths in their schools.

### *Understanding School Data (Primary)*

#### **Course Information**

This course is aimed at primary governors and will help governors to understand schools published data. The course will include two sessions.

Session one will look at the Ofsted Inspection Dashboard and session two will focus on Analyse School Performance.

Governors will become familiar with the layout, structure and key data messages from their school's data. This will help governors to pose appropriate challenging questions about pupil performance so that they can effectively carry out their key role of holding the school leadership to account.

### *Understanding School Data (Secondary)*

#### **Course Information**

This course will enable secondary governors and trustees to understand the key accountability measures for Secondary Schools including Attainment 8 and Progress 8 figures and to gain an insight into the assessment regime at GCSE. Governors will gain an understanding of the reporting of performance data for both in-year and summer outcomes. This will include training on the inspection dashboards and the Analyse School Performance site (RAISE Online replacement).

### *Understanding School Data (Special)*

#### **Course Information**

This course will provide governors with an understanding of how outcomes for pupils with SEND are measured and will ensure that governors have an understanding of how progress is measured for pupils with SEND. The session will support governors in understanding impact of strategies on outcomes for pupils with SEND.

### *What Does High Quality Early Years Provision Look Like?*

#### **Course Information**

This course will provide an overview of the curriculum and statutory requirements and will enable governors to gain an understanding of the 7 areas of learning and the characteristics of effective learning used in EYFS. We will also look at the four themes of the EYFS that underpin all the guidance.

We will look at teaching and play – a balancing act – at how children learn and the impact of teachers' interactions and enabling environments on a child's development.

The course will examine effective ways of achieving high levels of involvement and sustained shared thinking, looking at the Ofsted definition of "teaching" and the tools that practitioners employ to ensure children have the best start in life and the opportunity to thrive.

## *Young Carers: Best Practice for Identifying & Supporting Pupils*

### **Course Information**

The course will help governors to gain an understanding of the reasons why children and young people are caring, the types of care they provide, the indicators of being a young carer, and the impact this can have on them. We will look at recent changes in legislation and local policy affecting young carers. The session will also provide useful information on best practice and free resources for identifying and supporting young carers in your school.



## Online Learning Package

## Online Learning Package

All subscribers to the Governance Training Offer get access to the NGA Learning Link, which provides online training for governors, trustees, directors, school clerks and school leaders. The platform can be accessed via any online device, including mobile or tablet devices. This package can be purchased for £350pa by non-subscribing schools.

n|g|a learninglink

**E-LEARNING ANYTIME, ANYWHERE.**  
GOVERNORS | TRUSTEES | CHAIRS | CLERKS

INTERACTIVE  
RESPONSIVE  
FLEXIBLE  
ESSENTIAL

The National Governance Association has teamed up with Virtual College, one of the UK's top e-learning providers, to deliver accessible, engaging and convenient e-learning.

Key governance topics include: strategy; team work; assessment; staffing; financial oversight; effective governance; compliance; collaboration; and much more.

1. Visit <https://nga.vc-enable.co.uk/register> to find the online self-registration form.
2. Add your details to the self-registration form in the following order:
  - Your first name
  - Your last name
  - Your email
  - Your phone number (optional)
  - Your governance role title (optional)
  - Your school or academy – use the search box and make sure to select the right one using the address and postcode if necessary.\*
3. Click the green register button to submit your application for approval.
4. Approval is not immediate and you must wait for email confirmation of approval. It can take time to receive this email particularly if your application is submitted over a weekend or in the evening.
5. Your confirmation email will be sent to you. Once you receive your email confirmation, which includes your login details you can login to Learning Link and start to use it whenever you want to.

0121 237 4600  
learninglink@nga.org.uk  
www.nga.org.uk/learninglink

n|g|a National Governance Association

VIRTUAL COLLEGE



For more information on NGA Learning Link and the courses available visit <http://www.nga.org.uk/ConsultancyandTraining/NGA-Learning-Link-e-learning/Learning-Link-modules.aspx>

Subscribed schools that are looking to register to access this resource visit <https://nga.vc-enable.co.uk/Register>

### Information & Support

<http://www.learnsheffield.co.uk/ServicesToSchools/GovernanceTraining>  
Email: [governance@learnsheffield.co.uk](mailto:governance@learnsheffield.co.uk) Call: 0114 250 7417

An annual conference for governors will be organised, which will have a theme and not include the kind of content that would be found in a briefing. The purpose of the conference is to inspire and motivate governors to reflect on their own schools and the wider educational community. Each subscribing school will receive two tickets for this event as part of their subscription and have the opportunity to purchase additional tickets. The remaining tickets will cost £150 and will be available on general sale. Refreshments are included as part of the conference ticket.

### Sheffield Governance Conference Saturday 18th May 2019 9.30-12.30pm

## What are the key governance priorities now?

*A conference to consider the priorities for Governing Bodies and Trust Boards at this pivotal time in education.*

What is the role of high quality governance in ensuring that every child receives a world class education?

**Sheffield Hallam University**  
(Central venue to be confirmed)

**Registration from 9.00am**



**Emma Knights OBE**

Emma Knights OBE, is Chief Executive of the National Governance Association (NGA) - the leading charity for guidance, research, advice and training for school governors and trustees. Emma has worked in a number of roles in the voluntary sector, particularly in the Legal Services Commission, Citizens Advice and the Local Government Association. As well as leading projects on child poverty and educational attainment, Emma has written on a wide range of topics and is co-author of the NGA's Chair's Handbook.

Emma regularly addresses legislators and the media on governance issues, as well as school governors, trustees, clerks and school leaders. She was a governor at a secondary school in Warwickshire for 7 years and is a founding trustee of the Foundation for Leadership in Education.

Emma was awarded an OBE in the 2018 New Year's Honours list for services to education. Follow Emma on Twitter @NGAMedia.



Second keynote speaker to be announced soon!

## Free Activities

## Free Activities

Both the termly briefings and support from National Leaders of Governance are free and open to all those who are involved in governance in Sheffield, whether their school has subscribed to the training package or not.

### Briefings

Regular briefing sessions which are free to all governors and trustees, are designed to keep everyone involved in governance up to speed. These briefings will summarise key local and national content, so that those involved in governance in Sheffield are well informed and supported. When additional briefings are added, in the same way that Prevent briefings have been for example, these will generally either be free or at a nominal additional cost.

Workshop	Venue	Date/Time
Autumn Term Governance Briefing	Sheffield Hallam University – Sheffield Institute of Education (Charles Street Building)	13 November 2018, 6.30-8.30pm
Spring Term Governance Briefing		7 March 2019, 6.30-8.30pm
Summer Term Governance Briefing		12 June 2019, 6.30-8.30pm

### Support from NLGs *(National Leaders of Governance)*

Schools should also be aware that, as part of their designation arrangements, National Leaders of Governance (NLGs) offer skills and experience to support other chairs of governors to improve performance in their school or academy.

Any school or academy who would like support from a local NLG can contact Learn Sheffield to discuss this or can contact Sheffield's NLGs directly using [sheffieldnlgs@gmail.com](mailto:sheffieldnlgs@gmail.com).

## Safeguarding Training

We have not included safeguarding training elsewhere in this offer because we would want all Sheffield governors to access their safeguarding training through the Sheffield Safeguarding Children's Board. This ensures that, in this critical area, there is consistency of message and procedure across the city.

A summary of the available training for Sheffield governors, directors and trustees is below, along with the link to the Sheffield Safeguarding Children's Board website for up to date information.

### Safeguarding Governors Training

This training is **required** for all **Safeguarding Governors** but is also useful for other members of the Governing Body. It is **not** the same as the 'whole-school' **Basic Safeguarding Children in Education Training**, although governors are welcome to attend this with their school.

The training will use local and national guidance to discuss:

- Definitions of safeguarding children & young people and the Governing Body Safeguarding Role (this is available on the **policies and procedures** page for education settings)
- Safeguarding policies and procedures in schools
- Safer schools and safer recruitment and allegations against staff
- Requirements for staff safeguarding training
- Ofsted Inspections
- The Head Teacher's Annual Report to Governors

The training dates for the academic year 2018-19 are:

<i>Training Date</i>	<i>Time</i>	<i>Venue</i>
9 October 2018	5.30-8.30pm	St. Ann's Catholic Primary School, McIntyre Road, Stocksbridge, S36 1DG
19 November 2018	5.00-8.00pm	Woodhouse West Primary School, Coisley Hill, S13 7BP
31 January 2019	5.00-8.00pm	Oak Tree High School, Crown Works, Bland St, S4 8DG
27 February 2019	10.00-1.00pm	Conference Room 3, Conference Suite, Floor 2, Moorfoot Building, S1 4PL
29 April 2019	5.00-8.00pm	Bents Green School, Ringinglow Road, S11 7TB
25 June 2019	5.00-8.00pm	Longley Park Sixth Form College, Horninglow Road, S5 6SG

To apply for a training place, please complete and submit the **electronic booking form**.

If you need to discuss your training needs further you can speak to the training team or your Safeguarding Children Advisor. Their contact details can be found at the following link: **SSCB & Safeguarding Children & Independent Reviewing Service**.



Learn Sheffield can provide bespoke governance training for schools and academies. This can include organising for a session in this booklet to be delivered on site or designing and delivering a bespoke session to meet the specific training needs of a governing body or trust boards. This bespoke training is not part of the subscription offer and will therefore carry an additional cost, with the price being dependent on the delivery required. Learn Sheffield can also offer mentorship or consultancy packages to support the development of governance.

**Examples of Bespoke Training**

- o Headteacher/Principal Performance Management/Appraisal.
- o Ofsted Preparation.
- o Bespoke Training Session.
- o Consultancy Session.
- o Succession Planning.
- o Support for Chairs Package... mentorship package or 1:1 consultancy session.
- o Support for Clerks Package... mentorship package or bespoke training packages.

**Booking Places**

Booking places for specific sessions is quick and easy. Following the positive feedback from last year we will continue to use Eventbrite via the Learn Sheffield website. This enables colleagues to find the session they wish to attend and book a place online. They will then receive a confirmation email and a reminder prior to the training. ([www.learnsheffield.co.uk/ServicesToSchools/GovernanceTraining](http://www.learnsheffield.co.uk/ServicesToSchools/GovernanceTraining)).

Headteacher/Principal Performance Management for HTS & Principals			
Content One	Book Now	Content Two	Book Now
Sheffield School	20th Sept 16 9.00-11.00am	Sheffield School	27th Sept 17 9.00-11.00am

  

Chair & Board Governance			
Content One	Book Now	Content Two	Book Now
Notre Dame RC High School	1st Oct 16 9.00-11.00am	Notre Dame RC High School	17th May 17 9.00-11.00am
	1st June 17 9.00-11.00am		

Information can also be accessed via the Learn Sheffield, by phone (0114 250 7417) or by email ([governance@learnsheffield.co.uk](mailto:governance@learnsheffield.co.uk)).



## Find out more about Learn Sheffield?

Contact us to find out more.

**By Phone:** 0114 250 7417

**By Email:** [enquiries@learnsheffield.co.uk](mailto:enquiries@learnsheffield.co.uk)

**In Person:** Learn Sheffield,  
Training and Development Hub,  
Lees Hall Road,  
Sheffield, S8 9JP

**Online:** [www.learnsheffield.co.uk](http://www.learnsheffield.co.uk)

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